



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		Bali Ram Bhagat College
• Name of the Head of the institution		Dr. Birendra Kumar Choudhary
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		9931470706
• Mobile no		9931470706
• Registered e-mail		principalbrb@gmail.com
• Alternate e-mail		iqacbrb321@gmail.com
• Address		Mohanpur Road,Samastipur.
• City/Town		Samastipur
• State/UT		Bihar
• Pin Code		848101
<b>2.Institutional status</b>		
• Affiliated /Constituent		Constituent
• Type of Institution		Co-education
• Location		Urban
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	Lalit Narayan Mithila University, Darbhanga, Bihar				
• Name of the IQAC Coordinator	Hari Narayan				
• Phone No.	8299507423				
• Alternate phone No.	8299507423				
• Mobile	8299507423				
• IQAC e-mail address	iqacbrb321@gmail.com				
• Alternate Email address	principalbrb@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	<a href="https://brb.ac.in/web/public/uploads/aqar/226525b7684133b415ea8fa2a236877d.pdf">https://brb.ac.in/web/public/uploads/aqar/226525b7684133b415ea8fa2a236877d.pdf</a>				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://brb.ac.in/web/public/uploads/acal/3ed0195a6e151d698b33923ac67107a8.pdf">https://brb.ac.in/web/public/uploads/acal/3ed0195a6e151d698b33923ac67107a8.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B	2.15	2023	18/10/2023	17/10/2028
6. Date of Establishment of IQAC			03/09/2012		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. NAAC Accreditation of the college in third cycle. 2.A new high speed wi-fi connectivity was established through BSNL connection. 3.Construction of Departments of All Subjects. 4.Construction of a new seminar hall. 5.Green,Energy and environmental Audits were conducted.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
1.To conduct NAAC Peer Team visit for third cycle.	1.Peer team visit was successfully conducted and college was accredited with Grade B.	
2.To establish high speed wifi connectivity.	2.New BSNL connection was purchased.	
3.To conduct green,energy and environmental audit of the college.	3.Audits were conducted successfully.	
4.To establish departments of remaining subjects.	4.Department of all subjects were established.	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>	

- Name of the statutory body

Name	Date of meeting(s)
IQAC	26/11/2024

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	02/02/2024

#### 15. Multidisciplinary / interdisciplinary

The institution eagers to transform itself into a holistic multidisciplinary/interdisciplinary institution. It has started PG Courses in five subjects which have been running on CBCS pattern .The UG and PG curriculum is flexible and innovative.UG third year curriculum comprises of elective courses.PG Courses are credit based courses and projects in the areas of community engagement and service,environmental education and value based education towards the attainment of a holistic and multidisciplinary education.We are constantly trying to improve ourselves in line with the spirit of NEP2020.New curriculum for UG courses have been adopted based on CBCS pattern and according to NEP-2020 from session 2023-24.The new UG curriculum integrates multidisciplinary and interdisciplinary courses adequately.

#### 16. Academic bank of credits (ABC):

As per NEP 2020 guidelines,the academic bank of credits have added new dimensions to the education system.Especially it will create a larger academic landscape for the students of this country and the abroad in this IT enabled era.Our affiliating university LNM University has adopted Academic Banks Of Credit system and so the college has also adopted it and all its students have created their respective ABC IDs successfully and they fill their examination forms by filling ABC ID.

#### 17. Skill development:

Institution makes efforts to stengthen soft skills of students through workshops,training programmes etc. in alignment with National Skills Qualifications Framework.The Institution is committed to value based education.It promotes the humanistic,ethical,contitutional and universal human values amongst

<p>the learners through various programmes organized by NCC,NSS,IQAC,CULTURAL AND SPORTS DEPARTMENT.Thus the institution ensures the inculcation of life-skills, positive and creative frame of mind amongst the learners.The new curriculum for UG COURSES which has been adopted from session 2023-24 based on CBCS and NEP 2020 guidelines integrates various skill development initiatives through skill enhancemaent course (SEC) papers such as communication skill,creative writing,personality development,basic it tools etc.</p>	
<p><b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b></p>	
<p>Our all faculty members are highly skilled to provide the classroom delivery in indian language as well as bilingual mode.We always assess the linguistic capabilities of students and accordingly provide class room teaching in bilingual mode.We ensure it in both offline and online classes.All the courses are developed by the University keeping in mind the contribution of various indian scientists/thinkers/scholars/leaders.In the new UG curriculum various aspects of Indian Knowledge System have been incorporated significantly at appropriate places.</p>	
<p><b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b></p>	
<p>The institution not only focuses on what faculty members teach but also on what students learn.Thus institution promotes outcome based education.All the UG and PG departments conduct continuous internal evaluation of its students on various parameters such as seminar presentation,dissertation,MCQs etc. to assess the learning levels of its students comprehensively.The Programme and course outcomes have been displayed on the college website.</p>	
<p><b>20.Distance education/online education:</b></p>	
<p>E-contents of all the subjects have been uploaded on the college website by our faculty members.Students are encoraged to study through e-contents and online mode.Online classes was successfully conducted by the college during the Covid pandemic period.Online classes are organiged by the University for UG and PG students as per need from time to time and all college teachers participate in those classes.Our affiliating University is making all its effort to restart distance education courses as per UGC guidelines.</p>	
<p style="text-align: center;"><b>Extended Profile</b></p>	
<p><b>1.Programme</b></p>	
1.1	23

Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	14260
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2	3078
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	4400
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	40
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	40
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	16
4.2 Total expenditure excluding salary during the year (INR in lakhs)	247.32
4.3 Total number of computers on campus for academic purposes	25

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum for different subjects is set by the affiliating University. Being a constituent college, the institution follows the syllabus and curriculum designed by the University. Relevant suggestions are submitted to the University in this regard from time to time. The entire syllabus and curriculum has been put on the college website and is also available in the college library. The Institution ensures effective curriculum delivery through well planned master routine prepared by the routine committee of the college. This routine is displayed on college notice board as well as on college website and circulated to all the Departments. Induction programme is organised every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. Students are informed about the commencement of classes, curricular, extension related and cocurricular activities. Moreover, feedback is obtained in this regard from different stakeholders. The collected feedback is analyzed and necessary measures are taken to ensure effective curriculum delivery and completion of syllabus.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://brb.ac.in/web/public/uploads/time_table/c0d9c342b9416e49e7772aae2ef466cc.pdf">https://brb.ac.in/web/public/uploads/time_table/c0d9c342b9416e49e7772aae2ef466cc.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Bali Ram Bhagat College is a constituent unit of Lalit Narayan Mithila University, Darbhanga and it follows the academic calendar prepared by the University for admission and examination. Examinations are conducted at the end of each academic year by the affiliating University. College informs students about the University notices and circulars related to the examinations from time to time through college notice board as well as college website. Continuous internal evaluation is done through internal examinations of UG and PG students in each semester. These internal examinations comprise of MCQ test, seminar presentation, assignment, dissertation, viva voce, punctuality, conduct etc and thus ensure comprehensive assessment of students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University  
 Setting of question papers for UG/PG programs  
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
 Assessment /evaluation process of the affiliating University



File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curriculum Development related to the Affiliating University. A compulsory paper on General and Environmental studies is included in the Curriculum of Degree Part III. These crosscutting issues are adequately integrated in CBCS syllabus for PG students. In the new syllabus of UG based on CBCS and NEP2020 which has been adopted from session 2023-27, separate papers on environmental science, gender issues, ethics, human values etc. have been integrated as Value Added Courses.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

70

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf">https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf">https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**5225**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**4426**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The Institution assesses the learning levels of the students through class room teaching, assignments and viva -voce etc. on regular basis**

and assist slow learners through mentoring sessions. Learning levels of UG and PG students are assessed by continuous internal evaluation and semester end examination in each semester.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
14260	40

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the science and social science programmes integrates such practical topics that promote experiential learning and problem solving abilities among students. They also provide platform for participative learning to the students. Moreover, NCC and NSS activities, seminars, quiz etc. also add significantly to experiential learning, participative learning and problem solving capacity of students. PG courses include Project work/Field work which promotes experiential learning to a great extent. New UG curriculum incorporates internship and research project courses.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Some teachers use ICT enabled tools such as Projector and Board. Updation and Augmentation of ICT facilities is under

**process. There are 5 ICT enabled class rooms.**

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### **2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

#### **2.3.3.1 - Number of mentors**

**40**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### **2.4 - Teacher Profile and Quality**

#### **2.4.1 - Number of full time teachers against sanctioned posts during the year**

**40**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**32**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

119

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust. There is a well defined mechanism for internal assessment of UG and PG students. All the Courses are running under choice based credit system. The departments conduct internal examinations in a transparent and efficient manner. Departments prepare timetable for internal examinations. These timetables are displayed on college notice board as well as college website and also circulated in student whatsapp groups. 30% assessment of students is done through continuous internal evaluation. This evaluation is done through various components such as assignment, MCQs, seminars, presentations etc. After the evaluation all mark lists are submitted to the University for record. Thus the college ensures comprehensive internal evaluation of its students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent,time-bound and efficient method to deal with internal examination related grievances is being followed by Examination Department of our college.The examination department examines the grievances of the students in this regard and forwards their applications to the concerned departments to resolve it.The concerned department inquires into the matter and resolves the issue.If a student is not able to appear for internal examination due to any genuine reason examination is conducted for that student as per the norms of the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Uploaded on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://brb.ac.in/web/pages/learning">https://brb.ac.in/web/pages/learning</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes and course outcomes are evaluated through continuous internal assessment and semester end examinations in each semester for UG and PG students.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

3806

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://brb.ac.in/web/public/uploads/igac/c44d02033758cdca1ce5560b79f66c35.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

07

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Earlier this college was an UG college.PG courses have been introduced from the session 2021-22.Now we have constituted Research

and Development Cell as per the UGC guidelines and we are trying our best to develop an ecosystem for research and innovation. Currently our 7 faculty members are working as research guides to research scholars. Research and innovation activities are being promoted among UG and PG students. The students of undergraduate and post-graduate are encouraged to provide innovative strategies of development. They provide products, strategies and programme design and evaluate these to respond to the emerging needs of a developing nation along with development of their own skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College promotes extension activities in the neighbourhood community for sensitizing students to social issues and their holistic development. College provides an opportunity to students to extend

their classroom knowledge and skills into practical experience through its diverse community oriented programmes and activities by NCC ,NSS and other departments. These activities lead to holistic development of students and develop a sense of attachment to the community among students by utilizing their knowledge in finding solutions to community problems, acquiring leadership qualities and democratic attitudes, developing capabilities and skills to handle emergencies and natural disasters and participating in community services by actively involving in various campaigns and programmes. During this year various community related extension activities were organized such as Voter Awareness Programmes, Nasha Mukti Awareness Programmes, Viksit Bharat Abhiyan, Blood Donation Camp, IYD celebration etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

761

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

18 UG courses and 5 PG courses are running in the College under Arts, Science and Commerce faculty. College has adequate infrastructure and physical facilities for teaching learning in terms of classrooms, laboratories, computers etc. There are 4 class rooms in the Science Block. Arts and commerce classes are conducted in the New Building. There are 15 spacious class rooms and 1 seminar hall in the new building. Smart class for students is available. For subjects Physics, Chemistry, Zoology and Botany in science faculty and Psychology and Geography in arts faculty there are well-equipped laboratories with internet and all facilities to provide practical and experimental knowledge to the students. Presently 5 class rooms are enabled with ICT facilities in which many teachers conduct their classes as per the requirement. Further Augmentation of ICT facilities is under process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Due to less space on campus (Huge Pond in the middle of the Campus) only indoor games facility available. Adequate facilities for cultural activities available. Set up of outdoor gym is available in the campus. Construction of indoor stadium is underway. Separate room is available for sports as well as cultural activities. Yoga centre is established in NCC department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

132.2



File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is fully digitized and automated .Presently there are 22317 text books,6236 reference books and 20 journals available for UG students and 1492 text books and reference books available for PG students in the college library of total amount approximately Rs 32 lakh.Rs. 919269 has been spent on purchase of books and journals in the last five years. Average number of teachers and students using library per day over last one year is 110.The library is equipped with all facilities such as internet,well furnished reading room for students and teachers,magazines and news papers.Magazines such as India Today,Yojana,Kurukshetra etc. and news papers such as Dainik Jagran,Hindustan,Dainik Bhaskar,Hindustan Times,Times of India etc. are available in the Library.Computers are available in the library for teachers and students for e-learning.The library is fully digitized. The books are indexed, categorized according in the register as well as in computerized database. The library assistant searches in the software and helps the students to locate the book at the time of query.Books are issued and received through computerised process. A committed staff helps the students to find the essential titles.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **D. Any 1 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

110

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Newly configured computers and LCD projectors are purchased to facilitate the IT ecosystem.Total 50 computers/laptops are available for academic and office purposes. A computer lab with 25 computers has been established for students.There are 5 ICT enabled class rooms for teachers and students. The Wi-Fi facilities are made

available to students and faculty members . The printing and Xerox facilities are also available to the students and staff.All the Departments,Offices,Laboratories and Library are well- equipped with computers/laptops and printers.An ICT cell has been constituted to monitor the functioning of IT facilities.3 computer operators are appointed in the college to handle these IT facilities smoothly and for technical assistance to teachers and students.Institution updates its IT facilities time to time.WiFi facilities are regularly updated by WiFi Engineer under Bihar free WiFi Scheme.Free wi-fi provides sufficient bandwidth( 5-10 mbps) for internet connection.The College has also suscribed a BSNL internet connection with high speed of 150 mbps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

## 115.1

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities. All construction/renovation/development works are carried out by the approval of Development Committee of the College and for the projects exceeding rupees two lakh approval of University is mandatory. Maintenance and utilisation of physical facilities is monitored by Building Committee of the College. Monitoring of maintenance and utilisation of laboratory, classrooms and departmental computers/ laptops are done by concerned Head of the Department with support from technical staff. Electricity and generator services are maintained with the help of trained electrician. Procurement of equipments, chemicals and species and other materials are done by following established standard practices involving faculty members and Purchase Committee of the College. Stocks of all the equipments and other materials are properly maintained by the Stock Assistant of the College. Library facilities are monitored by Library Monitoring Cell. Books and Journals are purchased on the requisition of faculty members. ICT facilities are monitored by ICT monitoring cell. Sports facilities and activities are monitored by the Sports Incharge. Cleaning of the classrooms is done on a regular basis by the cleaning staff of the College. College endeavors optimal utilization of physical facilities available. Physical facilities are regularly monitored and related complaints are redressed by concerned authorities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

2434

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

178

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

1347

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

35

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

After COVID pandemic situation, Student Union Elections were not held till now. Institution always facilitates students' representation in various administrative, co-curricular and



extracurricular activities. They actively participate in NCC and NSS activities and various awareness campaigns. They also participate in administrative meetings related to student issues. Shiva Kumar, student of B.A. Sem-2, is a member of IQAC cell. The representation of Student Council provides a means for student's expression and assistance in College affairs and activities and gives opportunities for student experience in leadership and encourage student relations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has constituted Alumni Association. Regular Alumni Meets are organized by the College. The college supports and encourages its alumni to have a duty of responsibility back to their alma mater, not just as individual mentors but also in bringing their business into the fold. The main objectives of the Aluman Association are : to connect alumni to each other through alumni network, Build a

strong relation between alumni and current students, To assist current students in their career planning and placements and To be the mentor and guide for the current students and give them valuable inputs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is committed to its vision and mission. The governance is committed to academic excellence in teaching, research, innovation and creativity, respect for cultural diversity, individual dignity and worth, student welfare, social service, conscious about environment and conservation of resources. The governance always keeps in mind the main aim of the college which is to educate and uplift the backward and downtrodden and to instill a feeling of security among them and welfare of the local community. The governance acts accordingly with its full potential in full co-ordination with local community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College advocates the practice of decentralization and participative management. The two practices are as follows: 1.All the Academic and Administrative work has been distributed among teaching and non teaching officials. 2.Decisions are taken through various committees such as development committee, purchase committee,building committee,admission cell,examination cell etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Human Resource Management :**We are facing shortage of teaching and non teaching staff yet we try our best for optimal utilization of available human resource.We have already communicated to the concerned University and Govt authorities in this regard.We also make arrangements at our own level as far as possible after the permission from competent authority.Recruitment process by University and Govt is also under process.

**Academic Excellence :**We are continuously committed to enhance the quality of teaching learning process as per the feedback of stakeholders.We use student centric methodology in teaching.We also encourage use of ICT in teaching.

**Research and Development:** We encourage faculty to participate in research activities.Also research lab in Chemistry Department. R&D Cell has been constituted to promote research activities by creating awareness to develop research skills and encourage initiatives to hone research methodologies.

**Library, ICT and Physical Infrastructure / Instrumentation:** Library is fully digitized and automated.ICT is available.Further advancement of Physical and ICT Infrastructure is under process.Renovation of boundary wall is under process.The construction of Indoor Stadium is underway.College is in the process of purchasing more reference and text books according to New NEP curriculum to enrich the library.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College has a well-defined organization structure. The Principal is the head of the Institution. Principal is responsible for the College functions including administrative, academic, cocurricular, extra-curricular and extension programme. Principal through his office and in consultation with various committees reviews and evaluates the academic progress, administrative processes and co-curricular and extension activities of the College. At department level, the Heads of the departments are directly responsible for coordinating all departmental academic programmes of the college. Faculties are directly responsible for the academic and curricular development of the students. Service rules are governed by the Chancellors' office in consultation with the Govt. of Bihar and implemented by the University. All the recruitment of teaching and non teaching staff are being made by competent authorities strictly as per the criteria laid down by the UGC and the Government Acts, Statutes & Regulations. Reservation policies of the Government are strictly adhered to in all the recruitments. All staffs are acquainted with the Administrative and Service rules. Faculties are informed about conditions of service, Roles and responsibilities, discharge of duties, increments, kinds of Leave, code of conduct etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in**      **A. All of the above**  
**areas of operation Administration Finance and**

## Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution has various effective welfare measures for teaching and non-teaching staffs as per the Bihar State Universities Act, Statutes, Executive Orders and rules. Some of them are ;

1. Salary Advances to the Teaching & Non-Teaching employees in need.
2. Trainings are provided for both Teaching and Non-Teaching staff through various workshops /Seminars/ Conferences and the expenses are borne by the institution.
3. Facilities are being provided for attending examination, Workshop,induction programme, refresher course, Conferences,NEP 2020 sensitization courses etc.
- 4.Festival advance to regular non-teaching employees on the occasion of Dussehra and Holi.
5. Staff is encouraged for self-development.
- 6.Female teaching and non-teaching staff can avail two days special leave every month for menstruation-related reasons.
7. Laptop and internet facility to teachers and staff based on their role.
8. Staff are allowed to use college ICT facilities for their research work.
9. Free Uniforms & woolen clothes are provided for Menial Staff.

**10.Kalyan Kosh Scheme is operated by University for teaching and non-teaching staff.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

02

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

04

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The Institution has a performance appraisal system for all teaching and non-teaching staff of the College. Every faculty member and non-teaching has to submit self-appraisal report in the prescribed format to the Principal at the end of the academic year. Teaching faculty performance is reviewed based on student results, punctuality, commitment, teaching skills , number of papers

presented, number of conferences and workshops attended, research projects undertaken, feedback and involvement in other college activities. Non-teaching employees are assessed based on attitude towards public, co-workers, staff/student relation, job performance, behavior towards seniors. Student's feedback on teachers and teaching learning process are reviewed with utmost importance. All appraisal forms are carefully read by the Principal. Principal evaluates performance based on these parameters. As and When demanded by University for confirmation and promotion purposes, College submits Performance Appraisal Report (PAR\CCR) of the concerned staff in the prescribed format to the University within stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal Audit:** The internal audit has been done by M/S Sujeet Mishra & Associates, Chartered Accountant who examined the previous financial statements. It includes Evaluation of Internal control system, Verifications of student's fee registers, Authorization of fees concessions, controls, policies, Examining the statutory payments to different bodies like PF, TDS, and Income Tax, Examining the Bank Statements, Examining Grants, sponsorships, deposits, payments etc. Internal audit is carried out once a year or as per the requirement.

**EXTERNAL AUDIT:** External audit is carried out in an elaborate manner on yearly basis by University Auditors or CAG auditors. The institution accounts are audited regularly by both Internal and statutory auditors. As of now there are no major findings / objections. Minor errors or omissions and commissions pointed by the audit team are immediately rectified / corrected and precautionary steps are taken to avoid recurrences of such errors in future.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College ensures effective and optimal mobilization of funds generated from internal resources to meet expenditure on physical as well as academic facilities. The College has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of academic and physical facilities. College Development Committee recommends the development plan of the college .Sale and Purchase committee approves the annual purchases. For most of the institutional financial needs and requirements, funds generated from fee collection are used. Funds received from Government/Public organizations (UGC/RUSA/DST) are utilized for same purpose strictly according to the procedures as envisaged in the financial rule book. Utilization of resources is primarily for :1- Outsource Staff Salary. 2- Library. 3 Repair & maintenance work. 4- Student and staff support measures. 5- Sports and cultural activities. 6 .ICT infrastructure. 7- Research & project activities. 8- Software & Internet charges. 9- Professional development and administrative training programmes. 10- Printing & stationary.11.Augmentation of Infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College IQAC functions vigorously in improving the quality of education, teaching learning process and learning outcomes by institutionalizing the quality assurance strategies and processes. The quality strategies and processes used are: To intensify curricular aspects, enrichment programmes, life skills programme, soft skills programme, workshop on teaching methodology etc, To intensify feedback collection, analysis and review. To improve continuously in admission process, student diversity, teachers quality, teaching-learning process and learning outcome. IQAC works constantly to establish newer collaboration for research and extension activities. IQAC has contributed for institutionalizing the quality assurance strategies through its meetings with faculty members by demonstrating all the quality parameters adopted by NAAC. Different cells have been constituted by IQAC to improve the Quality Culture. Student Satisfaction survey was conducted by IQAC. Feedback from different stakeholders was collected and analyzed by IQAC. Appropriate action was taken in this regard. The teaching learning process and methodologies are discussed in IQAC meetings among faculty members and effective and innovative suggestions are implemented in class rooms. Workshop on NAAC accreditation process was organized by IQAC. Workshop on administrative skills, soft skills, life skills and professional ethics was organized by IQAC. Viksit Bharat Campaign was initiated by IQAC. NAAC PEER Team visit was organized by IQAC and College was accredited with grade B.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process and methodologies are discussed in IQAC meetings among faculty members and effective and innovative suggestions are implemented in class rooms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**1.A Gender Cell has been constituted to address gender sensitization issues.**

**2..A girls common room on the ground floor of the College.**

3.CCTV camera in the campus and department corridors.

4. 53 female cadets are enrolled in senior wing of College NCC Unit and 40 female volunteers in NSS unit.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College strives to properly manage and dispose the waste generated inside the campus. For facilitating waste segregation, separate dustbins have been placed in the campus for solid, liquid and biodegradable waste. The major solid waste generated by the campus are paper waste, tree droppings, plastic, wood etc. Paper wastes are sold to vendors for recycling. The rest of the wastes are disposed at designated landfills of the city. College makes all its efforts and sensitizes students as well as staff to make campus a plastic free zone. Till date very little e- waste is generated by the college. Defective computers, laptops, cartridges etc. are properly stored for repair and disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **B. Any 3 of the above**

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the** **A. Any 4 or all of the above**

following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

**5.**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**College has always been at the forefront for sensitizing students to**

the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation. College celebrates Rashtriya Ekta Diwas on 31st October every year with the themes, "To bring the nation together, united in times of strife and rising extremism" and, "Unity in Diversity is better than Unity in similarities." On this day we pledge to preserve the unity, integrity and security of the nation which leads to inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities. OBC and SC/ST Cell has been constituted to address the issues of SC/ST and OBC and sensitizing the students towards the socio-economic diversities. NCC and NSS contribute a lot in building inclusive environment in the campus and in the local community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College sensitizes the students and the staff to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen. College NCC and NSS unit organizes different programmes to sensitize students and employees to the national identity and symbols. These are also aimed to familiarize its stakeholders about Fundamental Duties and Rights. College celebrates Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanti, Constitution Day etc. to highlight the importance of freedom and the glory of Indian freedom struggle. They aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. College celebrates World Environment Day to ensure that environmental concern is addressed properly. College also focuses on Swachh Bharat Abhiyan to promote the importance of cleanliness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** **B. Any 3 of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

College celebrates and organises various national and international commemorative days, events and festivals to inculcate the spirit and essence of Day among the stakeholders such as Constitution Day on 26 November, World Environment Day on 5 June, International Yoga Day on 21 June, National Unity Day on 31 october, World Water Day on 21 March, Netaji jayati on 23 January, National Youth Day on 12 January, Birth Anniversary of late Baliram Bhagat, founder of the College on 07 October , Lalit Babu Jyanti on 02 February etc. every year.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1.

1.Title of The Practice:Green and Clean Campus.

2. Objectives of the Practice: 1.To make the campus environment friendly. 2. Pollution free environment in the campus. 3.To make our campus green and clean. 4.To create awareness regarding environment crisis. 5.To educate student that responsibility of making sustainable way of living a reality is ours alone. 6.To make our students, responsible citizen by making them understand the concept of sustainability. 7.To contribute in whatever way possible towards reducing carbon footprint.

### Best Practice 2.

1.Title of The Practice: Free Guidance for competitive examinations to BC and EBC category students.

2. Objectives of the Practice: 1. Social,economic and educational development of the Backward(BC) and Extremely backward classes.(EBC)  
2. To create awareness about competitive examinations among college students. 3. To provide quality coaching and motivational lectures for college and outside students. 4. To provide quality study materials in the form of books, magazines, newspapers, internet etc. 5. To provide them peaceful environment for preparation of competitive examinations. 6. To prepare them for BPSC and SSC examinations.

File Description	Documents
Best practices in the Institutional website	<a href="https://brb.ac.in/web/public/uploads/igac/c488577d732c0db51dad37f9313283c.pdf">https://brb.ac.in/web/public/uploads/igac/c488577d732c0db51dad37f9313283c.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Community Service is in the priority of the institution. The distinctiveness of the college reflects in its capacity to supplement the needs of local community. College play a major role in fulfilling the aspirations of local population. It is back bone for social and physical/recreation activities of the people residing in the vicinity of the college. Their daily activities are largely dependent upon college. However, college has to pay for it in the form of high maintenance cost and damage to its infrastructural facilities. Its strategic location attracts students from both the Urban and Rural surroundings. The aim of the college is to educate and uplift the backward and down-trodden and to instill a feeling of security among them. The College fulfills the dream of higher education of students from rural areas and weaker sections of society. More than 70% of currently enrolled students are from socially backward, down-trodden and economically weaker sections of the society.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum for different subjects is set by the affiliating University. Being a constituent college, the institution follows the syllabus and curriculum designed by the University. Relevant suggestions are submitted to the University in this regard from time to time. The entire syllabus and curriculum has been put on the college website and is also available in the college library. The Institution ensures effective curriculum delivery through well planned master routine prepared by the routine committee of the college. This routine is displayed on college notice board as well as on college website and circulated to all the Departments. Induction programme is organised every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. Students are informed about the commencement of classes, curricular, extension related and cocurricular activities. Moreover, feedback is obtained in this regard from different stakeholders. The collected feedback is analyzed and necessary measures are taken to ensure effective curriculum delivery and completion of syllabus.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://brb.ac.in/web/public/uploads/time_table/c0d9c342b9416e49e7772aae2ef466cc.pdf">https://brb.ac.in/web/public/uploads/time_table/c0d9c342b9416e49e7772aae2ef466cc.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Bali Ram Bhagat College is a constituent unit of Lalit Narayan Mithila University, Darbhanga and it follows the academic calendar prepared by the University for admission and examination. Examinations are conducted at the end of each academic year by the affiliating University. College informs students about the University notices and circulars related to the examinations from time to time through college notice board as well as college website. Continuous internal evaluation is done

through internal examinations of UG and PG students in each semester. These internal examinations comprise of MCQ test, seminar presentation, assignment, dissertation, viva voce, punctuality, conduct etc and thus ensure comprehensive assessment of students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

23

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curriculum Development related to the Affiliating University.A compulsory paper on General and Environmental studies is included in the Curriculum of Degree Part III.These crosscutting issues are adequately integrated in CBCS syllabus for PG students. In the new syllabus of UG based on CBCS and NEP2020 which has been adopted from session 2023-27,separate papers on environmental

science,gender issues,ethics,human values etc. have been integrated as Value Added Courses.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

70

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</b> <b>Students</b> <b>Teachers</b> <b>Employers</b> <b>Alumni</b>	<b>B. Any 3 of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="102 356 537 423">File Description</th><th data-bbox="547 356 1437 423">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="102 423 537 568">URL for stakeholder feedback report</td><td data-bbox="547 423 1437 568"><a href="https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf">https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf</a></td></tr> <tr> <td data-bbox="102 568 537 792">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management</td><td data-bbox="547 568 1437 792"><a href="#">View File</a></td></tr> <tr> <td data-bbox="102 792 537 857">Any additional information</td><td data-bbox="547 792 1437 857"><b>No File Uploaded</b></td></tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	<a href="https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf">https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf</a>	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>	Any additional information	<b>No File Uploaded</b>	
File Description	Documents								
URL for stakeholder feedback report	<a href="https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf">https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf</a>								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>								
Any additional information	<b>No File Uploaded</b>								
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>								
<table border="1"> <thead> <tr> <th data-bbox="102 1039 537 1106">File Description</th><th data-bbox="547 1039 1437 1106">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="102 1106 537 1207">Upload any additional information</td><td data-bbox="547 1106 1437 1207"><a href="#">View File</a></td></tr> <tr> <td data-bbox="102 1207 537 1350">URL for feedback report</td><td data-bbox="547 1207 1437 1350"><a href="https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf">https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf</a></td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	<a href="#">View File</a>	URL for feedback report	<a href="https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf">https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf</a>			
File Description	Documents								
Upload any additional information	<a href="#">View File</a>								
URL for feedback report	<a href="https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf">https://brb.ac.in/web/public/uploads/igac/28480cad3f98dbb700dff0658abd5b9d.pdf</a>								
<b>TEACHING-LEARNING AND EVALUATION</b>									
<b>2.1 - Student Enrollment and Profile</b>									
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>									
<b>2.1.1.1 - Number of students admitted during the year</b>									
<b>5225</b>									
<table border="1"> <thead> <tr> <th data-bbox="102 1722 537 1789">File Description</th><th data-bbox="547 1722 1437 1789">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="102 1789 537 1856">Any additional information</td><td data-bbox="547 1789 1437 1856"><b>No File Uploaded</b></td></tr> <tr> <td data-bbox="102 1856 537 1955">Institutional data in prescribed format</td><td data-bbox="547 1856 1437 1955"><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Institutional data in prescribed format	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Institutional data in prescribed format	<a href="#">View File</a>								
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of</b>									

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

4426

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the learning levels of the students through class room teaching, assignments and viva -voce etc. on regular basis and assist slow learners through mentoring sessions. Learning levels of UG and PG students are assessed by continuous internal evaluation and semester end examination in each semester.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
14260	40

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the science and social science programmes integrates such practical topics that promote experiential learning and problem solving abilities among students. They also provide platform for



participative learning to the students. Moreover, NCC and NSS activities, seminars, quiz etc. also add significantly to experiential learning, participative learning and problem solving capacity of students. PG courses include Project work/Field work which promotes experiential learning to a great extent. New UG curriculum incorporates internship and research project courses.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Some teachers use ICT enabled tools such as Projector and Board. Updation and Augmentation of ICT facilities is under process. There are 5 ICT enabled class rooms.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year****40**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****32**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers****119**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust. There is a well defined mechanism for internal assessment of UG and PG students. All the Courses are running under choice based credit system. The departments conduct internal examinations in a transparent and efficient manner. Departments prepare timetable for internal examinations. These timetables are displayed on college notice board as well as college website and also circulated in student whatsapp groups. 30% assessment of students is done through continuous internal evaluation. This evaluation is done through various components such as assignment, MCQs, seminars, presentations etc. After the evaluation all mark lists are submitted to the University for record. Thus the college ensures comprehensive internal evaluation of its students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method to deal with internal examination related grievances is being followed by Examination Department of our college. The examination department examines the grievances of the students in this regard and forwards their applications to the concerned departments to resolve it. The concerned department inquires into the matter and resolves the issue. If a student is not able to appear for internal examination due to any genuine reason examination is conducted for that student as per the norms of the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Uploaded on the college website.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://brb.ac.in/web/pages/learning">https://brb.ac.in/web/pages/learning</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes and course outcomes are evaluated through continuous internal assessment and semester end examinations in each semester for UG and PG students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**3806**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://brb.ac.in/web/public/uploads/igac/c44d02033758cdca1ce5560b79f66c35.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

07

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Earlier this college was an UG college. PG courses have been introduced from the session 2021-22. Now we have constituted Research and Development Cell as per the UGC guidelines and we are trying our best to develop an ecosystem for research and innovation. Currently our 7 faculty members are working as research guides to research scholars. Research and innovation activities are being promoted among UG and PG students. The students of undergraduate and post-graduate are encouraged to provide innovative strategies of development. They provide products, strategies and programme design and evaluate these to respond to the emerging needs of a developing nation along with development of their own skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College promotes extension activities in the neighbourhood community for sensitizing students to social issues and their holistic development. College provides an opportunity to students to extend their classroom knowledge and skills into practical experience through its diverse community oriented programmes and activities by NCC ,NSS and other departments. These activities lead to holistic development of students and develop a sense of attachment to the community among students by utilizing their knowledge in finding solutions to community problems, acquiring leadership qualities and democratic attitudes, developing capabilities and skills to handle emergencies and natural disasters and participating in community services by actively involving in various campaigns and programmes. During this year various community related extension activities were organized such as Voter Awareness Programmes, Nasha Mukti Awareness Programmes, Viksit Bharat Abhiyan, Blood Donation Camp, IYD celebration etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0



File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

761

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

18 UG courses and 5 PG courses are running in the College under Arts, Science and Commerce faculty. College has adequate infrastructure and physical facilities for teaching learning in

terms of classrooms, laboratories, computers etc. There are 4 class rooms in the Science Block. Arts and commerce classes are conducted in the New Building. There are 15 spacious class rooms and 1 seminar hall in the new building. Smart class for students is available. For subjects Physics, Chemistry, Zoology and Botany in science faculty and Psychology and Geography in arts faculty there are well-equipped laboratories with internet and all facilities to provide practical and experimental knowledge to the students. Presently 5 class rooms are enabled with ICT facilities in which many teachers conduct their classes as per the requirement. Further Augmentation of ICT facilities is under process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Due to less space on campus (Huge Pond in the middle of the Campus) only indoor games facility available. Adequate facilities for cultural activities available. Set up of outdoor gym is available in the campus. Construction of indoor stadium is underway. Separate room is available for sports as well as cultural activities. Yoga centre is established in NCC department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

132.2

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is fully digitized and automated .Presently there are 22317 text books,6236 reference books and 20 journals available for UG students and 1492 text books and reference books available for PG students in the college library of total amount approximately Rs 32 lakh.Rs. 919269 has been spent on purchase of books and journals in the last five years. Average number of teachers and students using library per day over last one year is 110.The library is equipped with all facilities such as internet,well furnished reading room for students and teachers,magazines and news papers.Magazines such as India Today,Yojana,Kurukshetra etc. and news papers such as Dainik Jagran,Hindustan,Dainik Bhaskar,Hindustan Times,Times of India etc. are available in the Library.Computers are available in the library for teachers and students for e-learning.The library is

fully digitized. The books are indexed, categorized according in the register as well as in computerized database. The library assistant searches in the software and helps the students to locate the book at the time of query. Books are issued and received through computerised process. A committed staff helps the students to find the essential titles.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data**

for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

110

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Newly configured computers and LCD projectors are purchased to facilitate the IT ecosystem. Total 50 computers/laptops are available for academic and office purposes. A computer lab with 25 computers has been established for students. There are 5 ICT enabled class rooms for teachers and students. The Wi-Fi facilities are made available to students and faculty members. The printing and Xerox facilities are also available to the students and staff. All the Departments, Offices, Laboratories and Library are well-equipped with computers/laptops and printers. An ICT cell has been constituted to monitor the functioning of IT facilities. 3 computer operators are appointed in the college to handle these IT facilities smoothly and for technical assistance to teachers and students. Institution updates its IT facilities time to time. WiFi facilities are regularly updated by WiFi Engineer under Bihar free WiFi Scheme. Free wi-fi provides sufficient bandwidth (5-10 mbps) for internet connection. The College has also subscribed a BSNL internet connection with high speed of 150 mbps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

115.1

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities. All construction/renovation/development works are carried out by the approval of Development Committee of the College and for the projects exceeding rupees two lakh approval of University is mandatory. Maintenance and utilisation of physical facilities is monitored by Building Committee of the College. Monitoring of

maintenance and utilisation of laboratory, classrooms and departmental computers/ laptops are done by concerned Head of the Department with support from technical staff. Electricity and generator services are maintained with the help of trained electrician. Procurement of equipments, chemicals and species and other materials are done by following established standard practices involving faculty members and Purchase Committee of the College. Stocks of all the equipments and other materials are properly maintained by the Stock Assistant of the College. Library facilities are monitored by Library Monitoring Cell. Books and Journals are purchased on the requisition of faculty members. ICT facilities are monitored by ICT monitoring cell. Sports facilities and activities are monitored by the Sports Incharge. Cleaning of the classrooms is done on a regular basis by the cleaning staff of the College. College endeavors optimal utilization of physical facilities available. Physical facilities are regularly monitored and related complaints are redressed by concerned authorities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2434



File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

240

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

240

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

**178**

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education****1347**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****35**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

After COVID pandemic situation, Student Union Elections were not held till now. Institution always facilitates students' representation in various administrative, co-curricular and extracurricular activities. They actively participate in NCC and NSS activities and various awareness campaigns. They also participate in administrative meetings related to student issues. Shiva Kumar, student of B.A. Sem-2, is a member of IQAC cell. The representation of Student Council provides a means for student's expression and assistance in College affairs and activities and gives opportunities for student experience in leadership and encourage student relations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

06

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has constituted Alumni Association.Regular Alumni Meets are organized by the College.The college supports and encourages its alumni to have a duty of responsibility back to their alma mater, not just as individual mentors but also in bringing their business into the fold. The main objectives of the Alumani Associatio are : to connect alumni to each other through alumni network, Build a strong relation between alumni and current students, To assist current students in their career planning and placements and To be the mentor and guide for the current students and give them valuable inputs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. &lt;1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is committed to its vision and mission. The governance is committed to academic excellence in teaching, research, innovation and creativity, respect for cultural diversity, individual dignity and worth, student welfare, social service, conscious about environment and conservation of resources. The governance always keeps in mind the main aim of the college which is to educate and uplift the backward and down-trodden and to instill a feeling of security among them and welfare of the local community. The governance acts accordingly with its full potential in full co-ordination with local community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College advocates the practice of decentralization and participative management. The two practices are as follows: 1. All the Academic and Administrative work has been distributed among teaching and non-teaching officials. 2. Decisions are taken through various committees such as development committee, purchase committee, building committee, admission cell, examination cell etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Human Resource Management :** We are facing shortage of teaching and non teaching staff yet we try our best for optimal utilization of available human resource. We have already communicated to the concerned University and Govt authorities in this regard. We also make arrangements at our own level as far as possible after the permission from competent authority. Recruitment process by University and Govt is also under process.

**Academic Excellence :** We are continuously committed to enhance the quality of teaching learning process as per the feedback of stakeholders. We use student centric methodology in teaching. We also encourage use of ICT in teaching.

**Research and Development:** We encourage faculty to participate in research activities. Also research lab in Chemistry Department. R&D Cell has been constituted to promote research activities by creating awareness to develop research skills and encourage initiatives to hone research methodologies.

**Library, ICT and Physical Infrastructure / Instrumentation:** Library is fully digitized and automated. ICT is available. Further advancement of Physical and ICT Infrastructure is under process. Renovation of boundary wall is under process. The construction of Indoor Stadium is underway. College is in the process of purchasing more reference and text books according to New NEP curriculum to enrich the library.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College has a well-defined organization structure. The Principal is the head of the Institution. Principal is responsible for the College functions including administrative, academic, cocurricular, extra-curricular and extension programme. Principal through his office and in consultation with various committees reviews and evaluates the academic progress, administrative processes and co-curricular and extension activities of the

College. At department level, the Heads of the departments are directly responsible for coordinating all departmental academic programmes of the college. Faculties are directly responsible for the academic and curricular development of the students. Service rules are governed by the Chancellors' office in consultation with the Govt. of Bihar and implemented by the University. All the recruitment of teaching and non teaching staff are being made by competent authorities strictly as per the criteria laid down by the UGC and the Government Acts, Statutes & Regulations. Reservation policies of the Government are strictly adhered to in all the recruitments. All staffs are acquainted with the Administrative and Service rules. Faculties are informed about conditions of service, Roles and responsibilities, discharge of duties, increments, kinds of Leave, code of conduct etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution has various effective welfare measures for



teaching and non-teaching staffs as per the Bihar State Universities Act, Statutes, Executive Orders and rules. Some of them are ;

1. Salary Advances to the Teaching & Non-Teaching employees in need.

2. Trainings are provided for both Teaching and Non-Teaching staff through various workshops /Seminars/ Conferences and the expenses are borne by the institution. 3. Facilities are being provided for attending examination, Workshop, induction programme, refreshers course, Conferences, NEP 2020 sensitization courses etc.

4. Festival advance to regular non-teaching employees on the occasion of Dussehra and Holi.

5. Staff is encouraged for self-development.

6. Female teaching and non-teaching staff can avail two days special leave every month for menstruation-related reasons.

7. Laptop and internet facility to teachers and staff based on their role.

8. Staff are allowed to use college ICT facilities for their research work.

9. Free Uniforms & woolen clothes are provided for Menial Staff.

10. Kalyan Kosh Scheme is operated by University for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

02

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has a performance appraisal system for all teaching and non-teaching staff of the College. Every faculty member and non-teaching has to submit self-appraisal report in the prescribed format to the Principal at the end of the academic year. Teaching faculty performance is reviewed based on student results, punctuality, commitment, teaching skills , number of papers presented, number of conferences and workshops attended, research projects undertaken, feedback and involvement in other college activities. Non-teaching employees are assessed based on attitude towards public, co-workers, staff/student relation, job performance, behavior towards seniors. Student's feedback on teachers and teaching learning process are reviewed with utmost importance. All appraisal forms are carefully read by the Principal. Principal evaluates performance based on these parameters.As and When demanded by University for confirmation and promotion purposes ,College submits Performance Appraisal Report(PAR\CCR) of the concerned staff in the prescribed format to the University within stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

**Internal Audit:** The internal audit has been done by M/S Sujeet Mishra & Associates, Chartered Accountant who examined the previous financial statements. It includes Evaluation of Internal control system, Verifications of student's fee registers, Authorization of fees concessions, controls, policies, Examining the statutory payments to different bodies like PF, TDS, and Income Tax, Examining the Bank Statements, Examining Grants, sponsorships, deposits, payments etc. Internal audit is carried out once a year or as per the requirement.

**EXTERNAL AUDIT:** External audit is carried out in an elaborate manner on yearly basis by University Auditors or CAG auditors. The institution accounts are audited regularly by both Internal and statutory auditors. As of now there are no major findings / objections. Minor errors or omissions and commissions pointed by the audit team are immediately rectified / corrected and precautionary steps are taken to avoid recurrences of such errors in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### **6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

College ensures effective and optimal mobilization of funds generated from internal resources to meet expenditure on physical as well as academic facilities. The College has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of academic and physical facilities. College Development Committee recommends the development plan of the college. Sale and Purchase committee approves the annual purchases. For most of the institutional financial needs and requirements, funds generated from fee collection are used. Funds received from Government/Public organizations (UGC/RUSA/DST) are utilized for same purpose strictly according to the procedures as envisaged in the financial rule book. Utilization of resources is primarily for :1- Outsource Staff Salary. 2- Library. 3 Repair & maintenance work. 4- Student and staff support measures. 5- Sports and cultural activities. 6 .ICT infrastructure. 7- Research & project activities. 8- Software & Internet charges. 9- Professional development and administrative training programmes. 10- Printing & stationary.11.Augmentation of Infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College IQAC functions vigorously in improving the quality of education, teaching learning process and learning outcomes by institutionalizing the quality assurance strategies and processes. The quality strategies and processes used are: To intensify curricular aspects, enrichment programmes, life skills programme, soft skills programme, workshop on teaching methodology etc, To intensify feedback collection, analysis and review. To improve continuously in admission process, student diversity, teachers quality, teaching-learning process and learning outcome. IQAC works constantly to establish newer collaboration for research and extension activities. IQAC has contributed for institutionalizing the quality assurance strategies through its meetings with faculty members by demonstrating all the quality parameters adopted by NAAC. Different cells have been constituted

by IQAC to improve the Quality Culture. Student Satisfaction survey was conducted by IQAC. Feedback from different stakeholders was collected and analyzed by IQAC. Appropriate action was taken in this regard. The teaching learning process and methodologies are discussed in IQAC meetings among faculty members and effective and innovative suggestions are implemented in class rooms. Workshop on NAAC accreditation process was organized by IQAC. Workshop on administrative skills, soft skills, life skills and professional ethics was organized by IQAC. Viksit Bharat Campaign was initiated by IQAC. NAAC PEER Team visit was organized by IQAC and College was accredited with grade B.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process and methodologies are discussed in IQAC meetings among faculty members and effective and innovative suggestions are implemented in class rooms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1.A Gender Cell has been constituted to address gender sensitization issues.

2..A girls common room on the ground floor of the College.

3.CCTV camera in the campus and department corridors.

4. 53 female cadets are enrolled in senior wing of College NCC Unit and 40 female volunteers in NSS unit.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College strives to properly manage and dispose the waste generated inside the campus. For facilitating waste segregation, separate dustbins have been placed in the campus for solid, liquid and biodegradable waste. The major solid waste generated by the campus are paper waste, tree droppings, plastic, wood etc. Paper wastes are sold to vendors for recycling. The rest of the wastes are disposed at designated landfills of the city. College makes all its efforts and sensitizes students as well as staff to make campus a plastic free zone. Till date very little e-waste is generated by the college. Defective computers, laptops, cartridges etc. are properly stored for repair and disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**



<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	<b>B. Any 3 of the above</b>										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Geo tagged photos / videos of the facilities</td><td><a href="#">View File</a></td></tr> <tr> <td>Various policy documents / decisions circulated for implementation</td><td>No File Uploaded</td></tr> <tr> <td>Any other relevant documents</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	<a href="#">View File</a>	Various policy documents / decisions circulated for implementation	No File Uploaded	Any other relevant documents	No File Uploaded			
File Description	Documents										
Geo tagged photos / videos of the facilities	<a href="#">View File</a>										
Various policy documents / decisions circulated for implementation	No File Uploaded										
Any other relevant documents	No File Uploaded										
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>											
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Reports on environment and energy audits submitted by the auditing agency</td><td>No File Uploaded</td></tr> <tr> <td>Certification by the auditing agency</td><td><a href="#">View File</a></td></tr> <tr> <td>Certificates of the awards received</td><td>No File Uploaded</td></tr> <tr> <td>Any other relevant information</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	<a href="#">View File</a>	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded										
Certification by the auditing agency	<a href="#">View File</a>										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology</b>	<b>B. Any 3 of the above</b>										

**and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has always been at the forefront for sensitizing students to the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation. College celebrates Rashtriya Ekta Diwas on 31st October every year with the themes, " To bring the nation together ,united in times of strife and rising extremism" and , "Unity in Diversity is better than Unity in similarities." On this day we pledge to preserve the unity, integrity and security of the nation which leads to inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities. OBC and SC/ST Cell has been constituted to address the issues of SC/ST and OBC and sensitizing the students towards the socio-economic diversities. NCC and NSS contribute a lot in building inclusive environment in the campus and in the local community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College sensitizes the students and the staff to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen. College NCC and NSS unit organizes different programmes to sensitize students and employees to the national identity and symbols. These are also aimed to familiarize its stakeholders about Fundamental Duties and Rights. College celebrates Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanti, Constitution Day etc. to highlight the importance of freedom and the glory of Indian freedom struggle. They aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. College celebrates World Environment Day to ensure that environmental concern is addressed properly. College also focuses on Swachh Bharat Abhiyan to promote the importance of cleanliness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators**

**B. Any 3 of the above**

**and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

College celebrates and organises various national and international commemorative days, events and festivals to inculcate the spirit and essence of Day among the stakeholders such as Constitution Day on 26 November, World Environment Day on 5 June, International Yoga Day on 21 June, National Unity Day on 31 October, World Water Day on 21 March, Netaji jayanti on 23 January, National Youth Day on 12 January, Birth Anniversary of late Baliram Bhagat, founder of the College on 07 October, Lalit Babu Jyanti on 02 February etc. every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## **7.2 - Best Practices**

**7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

### **Best Practice 1.**

**1. Title of The Practice: Green and Clean Campus.**

**2. Objectives of the Practice:** 1.To make the campus environment friendly. 2. Pollution free environment in the campus. 3.To make our campus green and clean. 4.To create awareness regarding environment crisis. 5.To educate student that responsibility of making sustainable way of living a reality is ours alone. 6.To make our students, responsible citizen by making them understand the concept of sustainability. 7.To contribute in whatever way possible towards reducing carbon footprint.

#### Best Practice 2.

**1.Title of The Practice:** Free Guidance for competitive examinations to BC and EBC category students.

**2. Objectives of the Practice:** 1. Social,economic and educational development of the Backward(BC) and Extremely backward classes.(EBC) 2. To create awareness about competitive examinations among college students. 3. To provide quality coaching and motivational lectures for college and outside students. 4. To provide quality study materials in the form of books, magazines, newspapers, internet etc. 5. To provide them peaceful environment for preparation of competitive examinations. 6. To prepare them for BPSC and SSC examinations.

File Description	Documents
Best practices in the Institutional website	<a href="https://brb.ac.in/web/public/uploads/igac/c488577d732c0db51dad37f9313283c.pdf">https://brb.ac.in/web/public/uploads/igac/c488577d732c0db51dad37f9313283c.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Community Service is in the priority of the institution.The distinctiveness of the college reflects in its capacity to supplement the needs of local community. College play a major role in fulfilling the aspirations of local population. It is back bone for social and physical/recreation activities of the people residing in the vicinity of the college.Their daily activities are largely dependent upon college.However, college has to pay for it in the form of high maintenance cost and damage to its infrastructural facilities. Its strategic location

attracts students from both the Urban and Rural surroundings. The aim of the college is to educate and uplift the backward and down-trodden and to instill a feeling of security among them. The College fulfills the dream of higher education of students from rural areas and weaker sections of society. More than 70% of currently enrolled students are from socially backward, down-trodden and economically weaker sections of the society.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Construction of 10 more class rooms.
2. Introduction of BCA and BBA certificate courses as vocational course in self finance mode.
3. Installation of more solar panels to meet the energy requirements of the college.
4. To purchase two interactive smart boards to enhance the teaching learning process.
5. To complete the construction work of incomplete indoor stadium.
6. To conduct fire safety audit and install lightning conductors on college buildings.
7. Purchase of text and reference books according to new UG curriculum.